



Boys & Girls Club  
of Pembroke

**P.O Box 1354  
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**[www.boysandgirlsclubofpembroke.com](http://www.boysandgirlsclubofpembroke.com)  
Email: [info@boysandgirlsclubofpembroke.com](mailto:info@boysandgirlsclubofpembroke.com)**

## Refund Policy

Due to the fact this program needs a minimum of 9 full time students to run, the refund policy is as follows:

- A \$15 administration fee will be deducted from all refunds received at least 7 days prior to the start of the program
- A \$25 administration fee will apply after the 7 day period
- If the program has started the \$25 fee will apply and the program fee will be prorated
- No administration fee will apply for medical reasons confirmed with a doctor's note
- No administration fee will be charged for cancellation made by the Boys & Girls Club of Pembroke or the hosting school
- The \$30 membership fee is NON-REFUNDABLE after 4 weeks once the program commences

\*Please note ALL refund requests MUST be approved by The Boys & Girls Club of Pembroke\*